



ATLANTA MUSIC
TEACHERS ASSOCIATION

Yearbook 2010-2011

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Officers 2010-2011

President	Elena Cholakova	404-422-0996
Corresponding Secretary/ Publicity	Mary TL Williams	404 668 9452
Past-President	Mary TL Williams	404 668 9452
President-Elect	Mandy Muñoz	678 887 0528
First Vice President: Programs	Nancy Elton	678 296 0709
Second Vice President: Membership	Laura Gordy	404-373-6129
Recording Secretary	Nancy Edison	770 424 5405
Treasurer	Natalie Codelli	770 458 6960

Chairs 2020-2011

Certification	Mandy Muñoz	678 887 0528
Hospitality	Beverly Bradley	404 255 4190
MTNA Foundation	Natalie Codelli	770 458 6960
Musicfest	Mandy Muñoz	678 887 0528
Newsletter	Mary TL Williams	404 668 9452
Spring Auditions	Anne Sun	770 343 8372
Yearbook	Mandy Muñoz	678 887 0528
Romantic Competition	Raisa Parmentier	770 650 9139

MTNA Foundation

MTNA Foundation was established in 1989 and is committed to keeping America's musical future alive for succeeding generations by supporting programs that demonstrate the value and enhance public understanding of the music teaching profession. The MTNA Foundation supports comprehensive programs that nurture the creation, performance, study and teaching of music. Programs are for teachers and students alike.

Current MTNA Foundation Programs

- *Local Association Matching Grants* for special educational projects or programs
- *Teacher Enrichment Grants* for members for private study or collegiate-level coursework
- *MTNA Student Competitions Awards*
- *MTNA-Shepherd Distinguished Composer of the Year Award* for American composers
- *Outstanding Student Chapter of the Year Award*
- *Evelyn Lindblad Folland Scholarship*
- *Student Travel Grants* for participants in MTNA competitions
- Eleven Endowment Funds

Contributions for MTNA Foundation may be submitted to: MTNA Foundation

Make checks payable to *MTNA Foundation*.

(All contributions are deductible to the extent allowed by law.)

The Carew Tower

441 Vine Street, Suite 505

Cincinnati, OH 45202-2814

Current GMTA Scholarship Funds

• *GMTA Award Fund*

This fund was initially established in 1993 with contributions given in memory of past AMTA president Pat Carr and is the general pool for memorial and honorary gifts. It will award monies when fully funded to the High School Seniors who receive an Outstanding Performer rating at In-State Auditions.

• *Joan Broadhurst Scholarship Fund*

This fund was established in 1992 in memory of past AMTA president Joan Broadhurst. It awards a scholarship each year to the winner of the MTNA-Baldwin Jr. High School Piano Competition.

• *GMTA Composition Award Fund*

This fund was established in 1987 and awards monies to the winners of the GMTA/MTNA Student Composition Contest.

Contributions for GMTA Scholarship Funds may be submitted to:

Make checks payable to *Georgia Music Teachers Association*.

(All contributions are deductible to the extent allowed by law.)

Donna Trivette

GMTA Exec. Sec./Treasurer

956 Green Knoll Drive

Dacula, GA 30019

MusicFest: February 27, 2011

Location: Agnes Scott College, 141 E College Ave, Decatur, GA 30030; www.agnesscott.edu
Deadline: Applications must be postmarked on or before **January 27, 2011**
Chair: Mandy Muñoz, 821 Ralph McGill Blvd #2314, Atlanta 30306, 678.887.0528, mandypiano.com
Purpose: Give students of all ages & abilities the opportunity to perform for a professional judge; to be evaluated and given positive reinforcement so they feel encouraged to continue their studies in music.

Applications & Entrance Fees (Non-Refundable)

Solo: \$22 per student. Duet: \$12 per student. Send one check to *Atlanta Music Teachers Association*. Teacher submits completed **Teacher Application Form & Judge's Comment Sheet** for each student to chair along with fees. Non-Members pay \$50. Members who do not attend one meeting prior to event, or serve on a committee or in some other capacity, pay \$50.

Teacher Requirements

Teachers entering 1-7 students must work 11AM-2:30PM *or* 2:30PM-6:00PM. Teachers entering 8+ students must work *the full day*. The chair will notify teachers of their assignments prior to the festival.

Repertoire Requirements

Two pieces of contrasting styles **or** one movement of a concerto. Each **Duet** performer must play Primo in one piece & Secondo in the other. **Memorization Required** *except Category A and Duet*. Music for each piece **with numbered measures** must be submitted to judge. Repertoire selections may be made from GMEA, Guild, or Federation. **No Photocopies.**

Categories

A - Less stringent evaluation for a first performing experience, or for students with special needs*
B - Student of any age or level, performing standard repertoire.
C - Pre-performance opportunity for students preparing for auditions, recitals, or competitions. This will be the strictest of the three categories.

Comments Only - Student will receive no grade or certificate in this category.

* Students entering Category A are *encouraged* to play from memory but not required.

Ratings

Students will be rated on an individual basis using: **Superior, Excellent, Very Good, Good** with Superior as the highest. Written comments will be given by judge. Each student that is performing for a rating will receive a certificate showing the category and rating. Superior ratings receive a gold seal. Parents **must** stay in waiting area. Judges' decisions are final. No comments should be made to judges regarding student's rating.

Scheduling







The chairperson must be notified of scheduling needs *when submitting applications*.

Check-in/Check-out Procedures

Students must arrive 15 min. prior to performing. Students must check-in & receive judging form, directions to warm-up rooms & judge's room. After performing, student receives rating sheet from door monitor and proceeds to registration table for certificate. Student will be given certificate at that time. Comments sheets are held in folders for teachers. Teachers will be given comments sheets at the end of their shifts.

Judging Guidelines

Students may perform 2 solos or duets. No scales or cadences required, but students may play a brief warm-up. Musicfest is a positive, constructive learning experience. Please:

-  Mention good aspects first when giving suggestions for improvements.
-  Assign ratings according to what can be expected of each student at their age level.
-  Compliment good points and urge students to continue to improve on those aspects.
-  When awarding pluses and minuses, only give one, i.e. Superior - or Excellent +.
-  If a student has a problem with an aspect of a piece, chances are their teacher has made the student aware. Your suggestions will reinforce what the teacher has said.
-  Suggesting a new way of looking at a problem will have positive impact. Sometimes a new way of attacking the same old problem makes all the difference!

MusicFest Teacher Solo Application Form

Please list students entering in MusicFest. Submit **completed Judge's Comment Sheet for each student**. Do not write below composition/composer on comment sheet.

Entry Fee: \$22 per student Make check payable to AMTA for total amount.

Mail to: Mandy Munoz, 821 Ralph McGill Blvd, # 2314, Atlanta, GA 30306

Teacher Name Address City/State Zip Phone E-mail

Student Name	Category (A,B, C or Comments Only)
1	
2	
3	
4	
5	
6	
7	
8	
9	
10	
11	
12	
13	
14	

- A** Less stringent evaluation for a first performing experience, or for students with special needs.
- B** Student of any age or level, performing standard repertoire.
- C** Pre-performance opportunity for students preparing for auditions, recitals, or competitions. This will be the strictest of the three categories.
- Comments Only** - Student will receive no rating or certificate in this category.

**AMTA MusicFest, Piano Solo
Judge's Comment Sheet**

Date _____ Judge: _____

Rating: **Superior** **Excellent** **Very Good** **Good**

Student _____

Total Length of Study _____ With Current Teacher _____

Category _____ (A, B, C, or Comments Only)

Composition 1 _____ Composer _____

Composition 2 _____ Composer _____

Composition 1

Composition 2

Memorization _____

Rhythm _____

Technique _____

Dynamics _____

Pedaling _____

Stage Presence _____

Other Comments:

Judge's Signature: _____ Judge's Room: _____

AMTA MusicFest
Teacher Duet Application Form

Please list students entering in AMTA MusicFest **Duet/Duo** performance. In addition, **please submit a completed Judge's Comment Sheet with all pertinent information for each** student. (Note: Do not write below names of compositions/composers on comment sheet.)

Entry Fee: \$12.50 per student Make check payable to AMTA for total amount.

Mail to: Mandy Munoz, 821 Ralph McGill Blvd, #2314, Atlanta, GA 30306

Teacher Name Address City/State Zip Phone E-mail

Student Name	Category (A,B, C or Comments Only)
1 _____	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____
6 _____	_____
7 _____	_____
8 _____	_____
9 _____	_____
10 _____	_____

- A** Less stringent evaluation for a first performing experience, or for students with special needs.
- B** Student of any age or level, performing standard repertoire.
- C** Pre-performance opportunity for students preparing for auditions, recitals, or competitions. This will be the strictest of the three categories.
- Comments Only** Student will receive no rating or certificate in this category

AMTA MusicFest, Duet
Judge's Comment Sheet

Date: _____ Judge: _____

Rating: Superior Excellent Very Good Good

Student _____

Total Length of Study _____ With Current Teacher _____

Category _____ (A, B, C, or Comments Only)

Composition 1 _____ Composer _____

Composition 2 _____ Composer _____

Composition 1

Composition 2

Rhythm _____

Technique _____

Dynamics _____

Pedaling _____

Stage Presence _____

Other Comments

Judge's Signature: _____

Judge's Room: _____

AMTA Local Spring Auditions Rules Compliance Statement

I, _____, (teacher's name) attest that the entrants listed below have been *entered in only one local GMTA Audition* in this calendar year, namely the **AMTA Local Spring Auditions**. I confirm that the entrants listed below are *my students* taught and prepared by me for this audition.

Furthermore, it is my responsibility to read and abide by the local and state rules as outlined in the AMTA and GMTA Yearbooks. It is also my responsibility to inform the entrants and their parents/ guardians of the same rules.

I know that failure to comply by the auditions rules as stated in the AMTA and GMTA Yearbooks would result in the disqualification of the involved entrant(s). In addition, GMTA, *would be notified* of this noncompliance. I have listed my participating students below.

Signature

Date

List of Entrants for AMTA Local Spring Auditions

- 1
_____ 10 _____
- 2
_____ 11 _____
- 3
_____ 12 _____
- 4
_____ 13 _____
- 5
_____ 14 _____
- 6
_____ 15 _____
- 7
_____ 16 _____
- 8
_____ 17 _____
- 9
_____ 18 _____

This form will be submitted to GMTA as a part of their auditing process of In-State Auditions at the local level.

Atlanta Music Teachers Association

2011 Local Spring Auditions Registration

Please consult the GMTA Auditions Handbook for complete information.

Date: **March 13, 2011** Location: Georgia State University, Standard Building

Deadline: **February 12, 2011**. Application & check must be mailed by this date to:

Anne Sun 480 Barnesley Lane. Alpharetta GA 30022 (770) 347-8372

1. PURPOSE

The purpose of these auditions as stated by GMTA is to “reach a wide spectrum of talented students by offering a broader choice of repertoire and by recognizing a greater number of students than the GMTA/MTNA Fall competitions.” ! !

2. ELIGIBILITY

- Students must be currently studying with an AMTA member who has paid all dues (national, state, and local) by November 1 of the previous year. (Please note that this deadline is for new members. Existing members are requested to pay dues by the national deadline of June 30 of the previous year.)
- *Members who have not attended at least one meeting prior to the event, or who are not serving on a committee or in some other capacity, are required to pay a TEACHER FEE of \$50.*
- This competition is a preliminary audition **for piano students only** from **grades 4-12**. There are no preliminary auditions for other instruments or vocalists. Please consult the GMTA Auditions Handbook for information/application forms for the instrumental or vocal categories.

3a. APPLICATIONS AND FEES (AMTA Local Spring Auditions) • No exceptions will be made for late entries. Application forms can be found in the GMTA Auditions Handbook. • Entrance fee is \$20.00 per student and is non-refundable . • Members who have not attended at least one meeting prior to the event, or who are not serving on a committee or in some other capacity, are required to pay a TEACHER FEE of \$50. • Teacher must send one check payable to the Atlanta Music Teachers Association, for all fees. No cash or individual checks will be accepted. • Teacher must submit one completed GMTA Application form (in GMTA Auditions Handbook) and one completed Judge’s Form per student, to local chairperson with registration fees. Applications that are not complete with ALL information including opus number, composer, etc., and applications not PRINTED LEGIBLY are subject to rejection. • All teachers must complete and submit a Rules Compliance Sheet, found in the AMTA Yearbook. Students participating in more than one Local Audition will be disqualified.

3b. APPLICATION AND FEES (GMTA In-State Auditions) • All In-State Auditions Fees for students and teachers must be paid the day of Local Spring Auditions. • The In-State Auditions Student Fee is \$21.00 and is non-refundable. • The In-State Auditions Teacher Fee is \$20.00 and is a one-time fee regardless of the number of students proceeding to the state-level competition. • Teachers must submit fees for those students who will proceed to the In-State Spring Auditions (Outstanding Performers) and their one-time teacher fee as one check payable to the Atlanta Music Teachers Association. . No cash or individual checks will be accepted.

4. TEACHER REQUIREMENTS • All participating teachers entering 1-5 students are required to support the Local Spring Auditions by working an AM shift (8:30-lunchtime) or PM shift (1:30 until closing) that day. • All participating teachers entering 6 or more students are required to support the Local Spring Auditions by working the full day.

If a participating teacher cannot work either shift, this teacher must procure a substitute (preferably another teacher with Local Auditions or other competitions experience--no parents of entrants allowed).

- The Local Auditions Chairperson will notify teachers of their assignments prior to the competition.

5a. REPERTIORE REQUIREMENTS for SOLO PERFORMANCE • Students are required to perform **two pieces**. The first selection must be from the **Baroque or Classical** period. The second selection must be from the **Romantic, Impressionistic, or Contemporary** period. • A single movement from a sonata or suite may represent *one* piece. • In addition, choices of pieces are limited to *standard, solo piano literature* or *pedagogical, solo piano literature*. Contact the GMTA In-State Auditions Chair regarding repertoire concerns **prior** to submitting application form at local level. • Pedagogical repertoire is considered “contemporary” regardless of the “style” of the piece. • **Pieces** (or entire movements of a work) **must be prepared in their entirety**. It is at the discretion of the judge as to whether a piece will be played in its entirety due to time limitations.

• Students who advance to the In-State Spring Auditions must perform the same repertoire at both local and in-state auditions.

Any change in repertoire from that performed at the local level will result in disqualification.

• **All measures must be numbered for each piece. Those with no music will be disqualified.** • **Memorization of all pieces is required.** • **No photocopies or handwritten copies are allowed.**

5b. REPERTIORE REQUIREMENTS for PIANO CONCERTO PERFORMANCE

(See GMTA Auditions Handbook for requirements)

6. RATINGS

• Participants will be awarded certificates with a seal noting their rating. Those who receive ratings will be mentioned in the AMTA Newsletter.

• The highest rating is *Outstanding Performer*; the second highest rating is *Award of Excellence* and the third highest rating is *Honorable Mention*. All others will be noted as participants.

• **Outstanding Performers** will proceed to the GMTA In-State Auditions.

• No Alternate winners are chosen at the local or state level.

• The number of entrants who may advance to the In-State Spring auditions is based on the number of entrants at the local association level. A judge is not required to choose the maximum number of entrants recommended to advance to the state level. (Consult the GMTA Auditions Handbook for more information.)

• The judges' decisions are final. The decision of a judge cannot be questioned by the entrant, teacher, parent (s), or guardian(s) either before, during or after the competition. Failure to comply will result in disqualification of entrant.

• AMTA Local Auditions Chair, AMTA President, & AMTA Auditions Judges have authority to disqualify an entrant due to an entrant, teacher, parent or guardians' actions which do not comply with local or state rules.

• *It is the responsibility of participating teachers to know and comply with local and state rules and to inform entrants and their parents or guardians of same rules.*

7. SCHEDULING • The participating teachers will be notified of the auditions schedule in a timely manner.

• Students will be grouped according to grade-levels and will be scheduled accordingly in groups. • *Students must be prepared to play or take theory tests at scheduled times - no exceptions.*

8. CHECK-IN/CHECK OUT

• Students must arrive at least 20 minutes prior to scheduled audition time. • Students must check-in at the registration desk and present music for inspection in order to receive judging form, directions to warm-up rooms, and audition room location.

• After performing, the student proceeds to waiting area and must wait until the entire grade level has auditioned in order to receive rating. Students receive certificates at that time

• Comments sheets are held in folders for each teacher. Teachers will be given comments sheets for all of their participants at the local spring auditions.

Judge's Comment Sheet

Student Number: _____ School Grade: _____

Composition 1 Time: _____

Baroque/Classical: _____

Composition 2 Time: _____

Romantic/Impressionistic/Contemporary: _____

Rating: _____

Judge's Signature Date

MTNA Code of Ethics

We, the members of Music Teachers National Association, having dedicated ourselves to the advancement of musical knowledge and education, recommend the following principles of ethical practice as standards of professional conduct.

Responsibilities to Our Public

- Members shall maintain the highest standard of moral conduct, professional conduct and personal integrity.
- Members shall exhibit the highest standard of expertise by maintaining their professional abilities in their fields of teaching and performing.
- Members shall maintain and increase the prestige of the art of teaching and shall promote the teaching of music as a culturally enriching profession.
- When asked, members shall assist those seeking guidance in selecting an independent teacher by suggesting the names of two or more teachers in the community. The final choice shall be made by the parent and the student.
- Members shall refrain from making exaggerated claims or misleading statements concerning their teaching qualifications. Advertising copy shall be dignified, strictly truthful and representative of the art of music and its responsibility to the community.

Responsibilities to Our Students

- The relationship between teacher and student shall be established, maintained and terminated in a professional manner.
- Members are responsible for encouraging, guiding and developing the musical potential of each student.
- Members shall encourage students to participate in community music activities.

Responsibilities to Our Colleagues

- Members shall maintain a professional attitude and shall act with integrity in regard to colleagues in their profession.
- Members shall participate as fully as possible in activities of MTNA.
- Members shall provide professional assistance to one another when such assistance is requested.
- Members shall respect the rights of colleagues when speaking of other teachers' work and/or students and shall avoid conflict with the instruction of a student's regular teacher when serving as an interim instructor.

AMTA Code of Ethics

We, as members, believe it is the duty of every teacher and member of this Association to govern himself in accordance with the principles contained in the code. It is not assumed that the following articles cover the entire field of ethics in this profession. The member is charged with many responsibilities.

1. It is unethical for a teacher to make any false claims regarding himself or his pupils.
2. It is unethical for a teacher, by misleading statements or false promises, to induce a student to study in the hope of a career, if the talent does not warrant it.
3. It is unethical to advertise in a manner that might deceive or mislead prospective students.
4. It is unethical to criticize adversely the work of a fellow teacher.
5. It is unethical to proselytize the pupil of another teacher either by inducements or other acts.
6. It is unethical to claim sole credit for the achievement of students under cooperative or individual instruction, if such claims imply discredit upon a previous or presently cooperating teacher.
7. It is unethical for a teacher to serve as adjudicator for any competition in which a student from his studio participates.

This code of ethics has been adopted to standardize rules of conduct for music teachers in relation to pupils, teachers and the public.

Atlanta Music Teachers Association Bylaws

Article I: Name The name of this organization shall be the Atlanta Music Teachers Association in the Georgia Music Teachers Association.

Article II: Objective

Section 1: The objective of this association shall be to promote professional fraternity among music teachers; to stimulate professional growth among music teachers; to encourage and give broader opportunities to our students; to support the appreciation of music in our communities; and to support the objectives of the Georgia Music Teachers Association and Music Teachers National Association.

Section 2: The Atlanta Music Teachers Association is not organized for profit. No part of its net earnings benefit any private individual.

Section 3: In the event of the dissolution of this organization, any funds remaining in the treasury after payment of any outstanding debts shall be divided equally between MTNA Foundation, the GMTA General Award Fund, the Joan Broadhurst Fund, and the GMTA Composition Award Fund.

Article III: Affiliation: Affiliation shall be maintained by this Association, and by every active member thereof, with the Georgia Music Teachers Association and Music Teachers National Association.

Article IV: Fiscal Year: The fiscal year shall be from July 1 through June 30 of the following year.

Article V: Membership

Section 1: Membership shall be unlimited in number. Membership classifications shall be: **Active, Patron, and Honorary.**

Section 2: Active membership is open to all persons professionally engaged in any field of music activity who are members of GMTA and MTNA. Such membership provides the privileges of participation in the activities of the Association, holding office, voting and receive the official Association publications. MTNA strongly encourages its members to adopt the *Code of Ethics* as their personal model of professional conduct.

Section 3: Patron membership is open to all persons not professionally engaged in any field of musical activity who wish to support programs of the Association. Such membership provides admission to all meetings of the Association, but does not include the right to vote or hold office. Patron members are entitled to receive the official Association publication. State membership is not an MTNA membership requirement.

Section 4: Honorary membership may be conferred upon those individuals who, in the estimation of the majority of members of this Association, have made outstanding contributions to the field of music in our community.

a. The Executive Board shall select the individuals qualified for this honor, and shall notify the membership through the association newsletter of such action.

b. Nominations may be made to the Board by any active member in good standing. Honorary members will not pay dues to the local Association.

Article VI: Payment of Dues

Section 1: Annual dues for all categories of membership are due on the first day of the membership year, after which date members are not in good standing nor entitled to any privileges of membership until dues are paid for the current membership year. Prospective and current members are to send all National, State, and Local dues directly to MTNA by June 30.

Section 2: Those failing to pay annual dues to MTNA, GMTA and AMTA by November 1 of the current membership year will not have the privilege of entering students in the GMTA local association auditions sponsored by AMTA.

Section 3: Dues for membership at the local level will be determined by the local association.

Article VII: Membership Year

The membership year is the same as the fiscal year, July 1 through June 30 of the following year.

Article VIII: Meetings

Section 1: Regular meetings shall take place monthly, September through May, with the exception of November, when members are expected to attend the GMTA convention.

Section 2: At least five members shall constitute a quorum to transact business at these meetings. At least two of those present and voting must be current officers.

Section 3: Executive board meetings shall be held at least once a year.

Section 4: Members who do not attend at least one meeting each membership year held by AMTA in September, October, January or February, OR members not serving in some other capacity, will pay a TEACHER FEE of \$50 when entering students in AMTA MusicFest or AMTA Spring Auditions. Failure to remit the fee will result in rejection of the student's application.

Article IX: Elections and Appointments

Section 1: Appointment of the Nominating Committee

The nominating committee shall consist of the President-Elect and two members-at-large recommended by the President. The committee shall begin its duties in January.

Section 2: Election of Officers

a. Election of Officers shall take place at the regular meeting of the Association in March, at which the Nominating Committee shall present a slate of officers to the Association for approval by majority vote. The committee's recommendations shall have been presented to the membership via the May newsletter, and the May meeting, at which time nominations from the floor may be made.

b. The term for all officers will be two years. The new officers shall assume their duties upon induction to their posts at the May meeting.

c. The Executive Board shall appoint officers to fill any unexpired term.

d. Contingencies: Should an unforeseen circumstance arise, preventing the President from fulfilling the duties of his/her office, the President-Elect shall complete the unexpired portion of the term. If such portion is eighteen months or more, the new President shall be considered to have served a full term, and shall not be eligible for re-election. When the new President takes office, a nominating committee shall be formed immediately, to choose another President-Elect. If the current President-Elect should also need to resign, a volunteer from the membership shall be found to fill the unexpired portion of the President's two-year term, and a nominating committee shall be formed as above, to provide a new President-Elect. All other Vice Presidents and committee chairpersons shall continue to serve out the remainder of their two-year terms.

Article X: Duties of Officers

Section 1: President

a. Shall preside at all regular meetings of the Association and Executive Board.

b. Shall be an ex-officio member of all committees.

c. Shall call special meetings of the Association and Executive Board, when necessary.

d. Shall appoint all special and standing committees as needed.

e. The president will be thoroughly familiar with and follow the rules of parliamentary procedure and the bylaws of this association.

f. Shall perform all other duties implied by this title.

Section 2: President-Elect

a. Shall assist the President in conducting all areas of association affairs.

b. Shall assume the duties of the President in her/his absence or resignation.

c. Shall succeed to the Presidency at the end of her/his term.

Section 3: First Vice President: Programs

a. Shall be responsible for organizing programs for each teaching year, and getting a typed list of same to the person printing the yearbooks no later than July 31.

Section 4: Second Vice President: Membership

a. Shall coordinate all activity relating to recruitment, retention and development of members including distributing new member application forms to interested individuals.

Section 5: Third Vice President: Publicity

- a. Shall be alert to possibilities for publicizing association events and newsworthy member activities.
- b. Shall write copy for same, to be submitted to the appropriate news media.
- c. Shall collect articles about the association and members, photos, programs, etc., for the scrapbook.
- d. Shall see that information about AMTA is placed in local music stores and schools, etc.

Section 6: Recording Secretary

- a. Shall attend all meetings and take intelligible, comprehensive minutes.
- b. Shall type minutes in a clearly understandable form, to be read at the next meeting.
- c. Shall keep a notebook containing all minutes, to be passed on to the newly-elected Secretary.
- d. In case of absence from any meeting, shall be responsible for seeing that minutes are given to someone who will be at the meeting, and can read them.
- e. Shall mail a copy of the minutes to the President before each meeting.

Section 7: Corresponding Secretary / Newsletter

- a. Shall handle association correspondence (thank-you notes to those who present/host programs, to the sponsor providing the meeting place, etc.), with the exception of correspondence having to do with MusicFest or auditions, which shall be handled by the appropriate chairpersons.
- b. Shall publish a monthly newsletter, informing membership of upcoming meetings, news, member events (recitals, student achievements, etc.) Letters to be mailed in time for members to receive them one week prior to the meeting.

Section 8: Treasurer

- a. Shall collect and disburse all funds of the Association.
- b. Shall keep an itemized account of all receipts and disbursements.
- c. Shall submit monthly and annual reports.
- d. Shall mail a copy of the monthly report to the President, preceding each meeting.
- e. Shall keep clear records of expenses, together with receipts from officers and committee chairpersons (which are to be submitted to the Treasurer each month for reimbursement.)
- f. Shall provide a printed report of membership for meetings in September, February and April.

Article XI: Executive Board

- a. The Executive Board shall consist of the elected officers of the Association, and the Standing Committee Chairpersons. The Board shall have charge and control of the affairs, funds and property of the Association. Five members shall constitute a quorum.
- b. The President may ask any other member or members to attend meetings of the Executive Board for the purpose of advising and providing special information. These members shall not have a vote.

Article XII: Standing Committees: The President may appoint any committee, subject to the approval of the Executive Board. The Standing Committees of the Association are as follows:

1. Hospitality
2. MusicFest
3. Spring Auditions
4. Scholarship Foundation
5. Certification
6. Telephone
8. Placement

Each chairperson shall keep clear records on the guidelines and functions of her/his committee to be passed to the new chairperson.

Article XIII: Parliamentary Procedure: The deliberations of all meetings of the Association and of the Executive Board shall be governed by Roberts Rules of Order, revised edition.

Article XIV: Amendments: By-laws may be amended at any business meeting by a two-thirds vote of members present and voting. Amendments must have been previously submitted to membership 30 days before voting.

Amended in 1995, Amended in October 1997, Amended in September 1998, Amended in September 2001
Amended in April 2002, Amended in August 2003, Amended in September 2008

Judith Parks Blase
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990 Riverside Trace
Atlanta GA 30328
404-256-4333
judyblase990@bellsouth.net

Beverly Bradley, PP
flute, piano, theory
6850 Castleton Dr NW
Atlanta, GA 30328
404-255-4190
btbradley@mycidco.com

Janice Broadhurst, SCTM
piano
6360 Aberdeen Dr NE
Atlanta, GA 30328-4238
404-257-1459
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Jason Chamberlain
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1127 Francis St NE
Atlanta GA 30319
chamberlainj@mac.com
404 983 1818

Elena Cholakova
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www.youngmusicartists.com

Natalie Codelli
piano
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770-458-6960
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MTNA Past Presidents

Evelyn Jackson* 1952
Powell Everhart* 1953
John Hellams* 1954-56
Linton Cole 1956-58
Michael McDowell 1958-60
Margaret Nash* 1960-62
Archie Mosely 1962-64
Mrs. Pierpont Spiker* 1964-66
Stephen Worley 1966-68
Ione Rakestraw 1968-70
Alberta Degarimore 1970-72
Elizabeth Carter 1972-74
Alice Gray Harrison* 1974-76
Betty Nolting 1976-78
Joan Broadhurst* 1978-80
Charles Duncan 1980-82
Janice White 1982-84
Elizabeth Carter 1984-86
Patt Carr * 1986-88
Shirley Moore 1988-90
Margaret Zuber 1990-92
Laura Wise* 1992-94
Esther Domingo-Hinajosa 1994-95
Elva Johnson 1995-96
Francisco&Mireilee Silva 1996-97
Natalie Codelli 1997-2000
Debra Clark* 2000-2002
Nancy Elton 2002-2004
Mallen Zabinski 2004-2006
Nancy Edison 2006-2008
Mary TL Williams 2008-2010
* deceased

Georgia State University School of Music Standard Building, www.gsu.edu

On the corner of Luckie & Fairlie Streets behind Rialto Theater. Southbound on 75/85 Connector Exit on Courtland Street. Continue on Courtland St. to Auburn Ave. Right on Auburn. As you cross Peachtree Street, Auburn Ave. becomes Luckie St. Continue on Luckie. Look for Rialto Theater on the left corner of Luckie & Forsyth Streets. Standard Building is located at Luckie & Fairlie Sts. You may park in the 1st or 2nd lots on your right. Open lots are less expensive than the decks. Leaving GSU: Continue down Luckie Street 2 blocks. Right on Spring St (Look ahead for Atlanta Apparel & Gift Marts) Left on Baker St. Right on Williams St (this will take you to 75/85 North or South)

From Marta, take North/South line to Peachtree Center Station. Exit Marta Station at corner of Peachtree & Forsyth Street (towards Five Points) passing the Atlanta-Fulton Public Library. Look for Rialto Center at corner of Forsyth & Luckie. Go right on Luckie, then left on Fairlie. 404 413 5900

